



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		S.T. HINDU COLLEGE
Name of the head of the Institution		Dr.T.Chithambarathanu
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04652-222127
Mobile no.		9443399823
Registered Email		sthinducollege@gmail.com
Alternate Email		iqacsthc@gmail.com
Address		Desigavinayaga Nager, Kottar
City/Town		Nagercoil
State/UT		Tamil Nadu
Pincode		629002
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.T.M.PADMANABHAN
Phone no/Alternate Phone no.	04652225940
Mobile no.	9486418240
Registered Email	iqacsthc@gmail.com
Alternate Email	sthinducollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sthc.ac.in/aqar-2015-16/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sthc.ac.in/iqac-calender-2016-2017/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	0	2002	01-Oct-2002	01-Oct-2007
2	A	3.11	2010	28-Mar-2010	28-Mar-2015

6. Date of Establishment of IQAC	20-Jun-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
First	24-Jun-2016 1	24
Second	22-Jul-2016	24

	1	
Third	19-Aug-2016 1	24
Fourth	23-Sep-2016 1	24
Fifth	17-Feb-2017 1	24
Sixth	24-Mar-2017 1	24
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.T.Hindu College	XI Plan	UGC	2017 2	308556
S.T.Hindu College	XII Plan	UGC	2017 2	85000
S.T.Hindu College	XII Plan	UGC	2017 2	25000
S.T.Hindu College	XII Plan	UGC	2017 2	31133
S.T.Hindu College	XII Plan	UGC	2017 2	15000
S.T.Hindu College	XII Plan	UGC	2017 2	19000
S.T.Hindu College	XII Plan	UGC	2017 2	45000
S.T.Hindu College	XII Plan	UGC	2017 2	287200
S.T.Hindu College	XII Plan	UGC	2017 2	399
S.T.Hindu College	PDF for woman	UGC	2017 2	680600
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted six meetings which were focused to redress the fallouts of the previous activities Conducted Workshops, seminars, food festival to improve the social, mental and personal health of students Special attention was given to improve the infrastructure. Faculty members were encouraged to take minor and major projects Faculty members also encouraged to conduct FDP, UGC sponsored seminars and workshops.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparing the Academic Calendar	Academic calendar with all the special dates and information was prepared.
Conduct FDP	Two day FDP on Creative thinking in collaboration with ICTACT on 17th and 18th February, 2017.
Conduct sponsored seminars and workshops.	6 UGC sponsored workshop, seminars were conducted.
Conduct PT meeting	PT meeting was conducted by individual departments.
Conduct seminars workshops and events to improve the social, mental health of students	7 events including a distribution of funds for medical aid to 5 students, 2 workshops, a food festival, Deworming tablet distribution, and seminars were conducted.
Infrastructure Development	Various infrastructure developments were carried out for an amount of 1,27,95,643.
Classroom building Construction	A classroom building was constructed under MPLAD fund.
Language Lab Refurbishment	Lab refurbished to accommodate 64 students at a time and computers with Sakshat virtual lab English and communication course modules from IIT Guwahati installed

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	13-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>It is a system designed to systematically organize information related to the management of educational development. MIS is responsible for the promotion and use of information for policy planning and implementation, decisionmaking, and the monitoring and evaluation of an education system. As we live in the age of information, the success in organizing information systems for the development of education lies in the use of information for development. Not using accurate and timely educational information for monitoring development activities results in retarded development. MIS also substantially aids efforts made to assess the performance of an education system. It also closely monitors the equitable distribution of resources, and plays an active role in providing information to top management about the deployment of teachers, student performance assessment, internal efficiency of the education system, resource allocation, and the distribution of didactic materials to institute. On MIS various academic and admin level works are performed. In academics Attendance monitoring, Continuous assessments of students, e resources for students, time table, extra and cocurricular activity, library, examination etc are performed. At admin side faculty and</p>

students profile, Institute fees, scholarship record, college level certificates like LC, confide ,fee receipt, admission etc. The documents required for various. SMS and email notification also sent by MIS to all stakeholders about the institute. In students support, MIS also have a module of mentoring on which mentee observations are recorded throughout the year.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S.T.Hindu College functions under the affiliation of ManonmaniamSundaranar University, Tirunelveli and follows the curriculum formulated by them and the curriculum is changed as and when there is a change announced by them. With meticulous planning and scheduled timetable the curriculum is followed by the institution with the students' welfare in mind. The college offers aided courses that includes 12 UG, 10 PG, 1M.Phil and 12 PhD programmes. It also extends self-supporting courses including 7 UG, 9PG, 10 Full time MPhil, and 2 Part time M.Phil courses. It furnishes 7 Add on courses, 8 Certificate courses and 13 Diploma courses. The Department meetings headed by the HOD's are conducted at the beginning and the end of each semester to have a healthy discussion on assigning various papers to the faculty. Conducting field trips, seminars, assignments, internal tests, and the syllabus to be covered are well discussed before each internal. Though a well-organized general library functions, each department has a separate lending library where books on contemporary edition and topics are updated each year. Students are exposed to numerous subscribed Journals by various publishers in the general library. Hand book with academic calendar is provided to the faculty as well as the students. Feedbacks are an integral part of the teaching-learning process and the students are encouraged to give feedback at the end of each semester. The classroom is supported by projectors and power points to make learning an enjoyable process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS	CBCS/Elective Course System
No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	42	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Cyber Security	16/07/2016	17
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>IQAC has developed a student feedback Preforma and it was circulated and collected by the respective departments from the students. The student's feedback Preforma is anonymous, objective, comprehensive and third party analysis was done on it and actions on the feedback was taken by the respective Head of the department, to encourage an honest feedback. This is to ensure a high rate of participation, to permit data summarization and analysis. Special attention is given to various aspects of teaching-learning process. IQAC has developed a Parents feedback Preforma and it was distributed and collected by the concerned departments during their respective Parent-teachers meet. And for those parents who were far away or not able to attend the Parent-teacher meet due to unavoidable other engagements, feedback form was sent home. Feedback was also taken from stakeholders and the alumni of the institution on alumni meeting or through online to help in the development of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	855	425	9	0	124

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
130	85	12	4	2	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college practices an active mentoring system, which bridges the gap between the teachers and the students. It creates a better environment in the campus, where students can approach the faculty for their educational and personal guidance. It paves way for the enhancement of knowledge for both the faculty and the students, thus acting as a two way advantageous process. The mentors are allotted 20 students and they maintain appropriate record of all these students. The mentors motivate the students for career based higher studies and entrepreneurship. The weak students are given extra care, support and advice on their academic performance. Regular meetings are held between the mentor and mentee and if need arises with the parents. The mentors identify the hobbies of their mentees and encourage them to use their talents in various inter-intra platforms. Mentors are expected to play the role of a guide with accountability using their own discretion.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2301	127	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
136	111	25	0	80

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. S Bhavathi Perumal ,Cash award from ministry of	Assistant Professor	Government of India

	youth affairs		
2016	Prof.M. Mahesh, Award for attending National Inteegration Camp held in Hyderabad.	Assistant Professor	NSS, Hyderabad
2017	Dr. K. U. Madhu, Best Nodal Officer award	Assistant Professor	Election Commission of India
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to ManonmaniamSundaranar University, Tirunelveli and follows the examination pattern strictly adhering to the evaluation process of the University. Our institution implements CIE as a part of sound educational approach on an endless basis throughout the year and follows the evaluation reforms as instigated by ManonmaniamSundaranar University. The following reforms supplements the evaluation process. ? A semester includes three Internal Tests. The dates of the tests are planned already as specified in the college Handbook. This kindles the students to prepare well in advance. Three internal (Periodical) tests are conducted and the best of two is chosen. ? The dates of Internal Tests are programmed well ahead and released in the handbook which is a boon for our students. This helps them to prepare well ahead before the exams. ? Previous year model question papers are well-maintained in every department for the benefits of the students. Our Central Library also contains model question papers which benefits the students to practice. ? Our curriculum has seminars and assignments as part of students' Internal Assessment. Model and Mock practical examinations are conducted andevaluated with individual attention given to students. ? Revaluation and reappearance details are well informed to the students. Result analyses are calculated by every staff individually. ? Slow learners and under achievers are recognized and informed to their parents. So that steps such as remedial classes are conducted to improve their performance in the upcoming examinations (Supplementary Examinations) conducted by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared following the Universityguidelines. It is distributed to the faculty and the students and the calendar is also made available on the college web site. The Academic Calendar implies an important step in achieving the academic undertaking of the institution. It aids to propose teaching, learning and evaluation schedules. It computes the thorough schedule of academic and non-academic activities. Academic Calendars are planned for the complete year covering the odd and even semesters. The dates for various academic events are fixed in the calendar that are strictly

followed and executed. The programmes of the departments are also reserved in harmony with the Calendar. The calendar provides primary information, ethical codes and a general introduction about the different committees of the college.

It also affords a detailed evidence about the number of working days, day orders, public holidays, examination schedules, academic activities of the college, a complete list of faculty and campus activities. Further, fitting information and guidelines to the students to access the amenities makes the handbook a trustworthy source of information. Also it highlights the rules and regulations that the students are likely to abide by. The handbook also lists the college etiquettes that the students must be aware of. This enhances the students to refine their conduct within and outside the college premises. A

detailed note on the Women Committee gives ample awareness about the women committee members. Scholarship details, attendance details, certificate courses and other important details are enumerated to make the students conscious about various opportunities. The College distributes a copy of the academic calendar to all the students, faculty and other non-teaching staff in the beginning of every academic year to ease their year plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sthinducollege.com/outcome-2015-2016-2016-2017/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Regional Workshop on Soft Skills Development	English	29/07/2016
National Seminar on	Commerce	12/08/2016

Entrepreneurship		
National Seminar on Empowerment of Women	Women Student Welfare Cell	20/08/2016
National Seminar on Human Rights - An aspect in Education	History	19/08/2016
State Level Seminar on Health Care System in India - Problems and Remedy	Sociology	02/01/2017
Workshop on Career Development	Career and Counselling Cell	14/02/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	3
English	3
Malayalam	2
History	1
Economics	8
Mathematics	2
Physics	5
Chemistry	2
Botony	5
Zoology	5
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library Science	1
Zoology	1
Computer Science	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	70	45	15

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13000000	12795643

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rovan LMS	Fully	6.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	61401	7271665	144	101809	61545
Reference Books	3270	0	0	0	3270	0
Journals	46	41500	5	3000	51	44500
CD & Video	248	1200	2	300	250	1500
Others (specify)	2	28000	0	0	2	28000
Library Automation	1	42500	0	0	1	42500
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	276	7	2	1	0	4	14	2	0
Added	50	0	0	0	0	0	0	0	0
Total	326	7	2	1	0	4	14	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1716196	11200000	11081447

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

Physical Amenities: The annual maintenance of the college infrastructure and support facilities are periodically checked and sustained by the management. The campus is guaranteed for its sanitation and cleanliness with a sufficient number of staff to ensure a clean and litter free environment. Further, the institution proclaims its pride in stating that the campus is devoid of plastic. The replacement of damaged furniture is done periodically. The surveillance of the campus is carried out by the security staff at the college gate and the vehicle parking within the campus. The surveillance of the campus is further ensured using CCTV. The college ensures the maximum utilization, maintenance and upkeep of individual facilities as per the requirements in the interest of the student's welfare. Regular meetings are conducted by the various committees for this purpose. **Laboratory:** The record of the available apparatus and instruments are maintained by the lab technicians and supervised by the Heads of the concerned departments. The calibration, repairing and maintenance of sophisticated equipment are done by the technicians of the related companies. The wastes from laboratories are systematically segregated as biodegradable, chemical and e- waste and disposed regularly. **Library:** The requirements and list of books are taken from every department and the Heads of Departments finalize and send it for the approval of the Principal. Every year the fresher students are registered into the library and are motivated to use the available books. The students are encouraged to use INFLIBNET, available in the library. The proper account of visitors (faculty and students) is maintained on a daily basis. To ensure the safe return of books 'no dues' system is adopted, wherein the students are supposed to get a no due certificate from the librarian, which is mandatory before the examination. Other rules on schedule of issue, return of the taken books/book are chalked by the concerned committee members. **Sports:** The indoor and the outdoor facilities are well maintained and the students are encouraged to make use of the facilities. An annual sports meet is conducted and the winners are appreciated to encourage the students to involve themselves in sports. **Computers:** Computers are well maintained and updated and the non-repairable computers are disposed. **Class Rooms:** The college puts in a lot of efforts to maintain and upgrade the infrastructure. Heads of the departments submit their departmental requirements regarding the classroom furniture and others to the principal and the needs are satisfied as and then. Minor repairs of the furniture and the electrical appliances are addressed immediately.

<http://sthinducollege.com/maintenance-procedure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Awareness Program in Civil Service Examination	545	300	200	200
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Campus Interview by SRV Higher Secondary School, Namakkal.	50	11		0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0

CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day	Intra Mural	300
Onam Festival Celebration	Intra Mural	2000
Student's Union Inauguration - Cultural Program	Intra Mural	1500
Annual Literary Competitions	Intra Mural	100
Chitra Gold Medal Competition	Intra Mural	100
HindFest	Intra Mural	200
Women's Day Celebration	Intra Mural	1200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Association edges a link between the faculty and students. Each year the Student's Union Chairman and other representatives are elected by the college students. The student's chairman denotes the students and voice for their welfare. The objective of the student council is to advance an admiration for leadership abilities and to involve the students in various cultural and sports events. The student council stands as an illustrative structure to highlight the problems of students and takes initiatives to rectify the issues with the support of the management. They serve in varied activities and establish all the curricular and extra-curricular activities. There are also other committees in our college that aid various purposes. Other committees include Anti Ragging Committee, Grievances and Redressal Committee, Sexual Harassment Committee, Women Redressal Committee, College Cultural Committee, Sports Committee, Placement Cell Representatives, Campus Maintenance Committee, Students Discipline Committee and Hostel Committee. The student representatives are also nominated for each committee on the basis of their interest. The student council plays a vital role in conducting conferences, seminars, workshops, inter-collegiate competitions and other inter-departmental

tournaments. The involvement of our students in NSS, NCC, YRC, RRC and other community services are vast and makes the institution proud. The participation of our students in different councils and administrative bodies are excellent and the fruitful discussion in the meetings of various committees says it all.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

178543

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution plays an outstanding part with respect to participative management. The college committee entails of twelve members that establishes the management. The committee includes the Chairman, the Vice-Chairman, the Secretary, the Joint Secretary, the Treasurer, two elected members by the board of Directors, the Principal, one senior most Associate Professor, one Associate Professor, the Superintendent of the College Office and a member nominated by the University. The Chairman of the Association shall be the Secretary of the College Committee. P1 - The College endorses the culture of participative management by reassuring a healthy interaction of the staff and students in various activities. The management of the college, together with the principal and faculty members interact and take far-sighted decisions related to the welfare of the college. The board of management organizes meetings regularly to monitor the development of the college. The principal along with the faculty members are vibrant in taking decisions to improve the teaching and research activities. The administrative responsibilities are handled by the principal and IQAC Co-ordinator. The HODs play a crucial role for the expansion of their respective departments by organizing regular staff meetings and also motivating the staff members to enrich themselves for effective progress of the students. The faculty members play a vital role for the development of the college since they have a direct interaction with the students, responding to their queries and giving them valuable suggestions. The college council conducts meeting once in a month to discuss the matters relating to academic progress. Moreover, it also implements academic activities under the leadership of the principal, thereby promoting the progress of the institution. PII- The faculty members of the college are placed in various extension activities such as NCC, NSS, and Consumer club, SSC, HCC, YRC and Red Ribbon Club. The Gandhi study Centre of the college have sufficient number of student members to promote Gandhian values among the students. The career and counselling cell of the college offers coaching classes and also recruits students in various institutions and companies. Institution Practices and decentralization guarantee participative management at all levels of decision making. The institute has achieved laurels due to the combined efforts of all the members towards achieving the vision and

mission.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? An admission committee functions in the campus which is in accordance with the University norms and government orders. ? Merit based, single window system, following the strict reservation norms of the State Government. ? Fees structures as per government norms are strictly followed. ? Management seats are also filled strictly adhering to the reservation norms of the Government.
Industry Interaction / Collaboration	? Collaborated with ICTACT an Initiative of government of India, Government of Tamil Nadu and Industry - a non -profit autonomous organization to make the students immediately employable. ? The departments take the students on industrial visit to various industries to ensure the students to gain an awareness on the skills needed for them to be employed
Human Resource Management	? The faculty is encouraged to attend short term courses, Refresher and Orientation programme. ? The teaching faculty and students are persuaded to attend National and International seminars, orientations and workshops. ? The management follows a rigid and structured procedure for the recruitment of teaching and non-teaching staff.
Library, ICT and Physical Infrastructure / Instrumentation	? Well-developed library building and library facility with total number of books 76,490 and total number of journals 40 with automation. ? Installation of INFLIB net. ? Purchase / salary/ leave records are fully computerized. ? Maintenance of computational systems by respective departments. ? Well furnished lab facilities.
Research and Development	? The college encourages the faculty members to publish research papers in National and International peer reviewed journals. ? Periodical International and National conference and seminars were held by the

departments to expose the students and researchers to latest developments. ? Our college functions as a research centre for research scholars. ? Faculty is allowed to participate in various National and International seminars and conferences. ? The management provides fund for the conduction of periodical seminars. ? The faculty members are encouraged to avail the UGC/CSIR/DST and other national research organization's minor and major research projects

Examination and Evaluation

? The College follows the Choice Based Credit System prescribed by the University. Examinations are conducted as per the University regulations. ? The University stipulated CIA, assignment and seminars are conducted. ? The Principal, the Heads of departments and the faculty monitor the performance of the students by making an analysis periodically after CIAs and end semester exams. ? Apart from University exams class tests are given. ? Internal assessment helps to give more attention to the weak students.

Teaching and Learning

? Academic Planning and preparation of academic calendar done at the start of the semester. ? Wi-Fi connectivity on campus. ? A well furnished language laboratory is installed. ? Encouraging and promoting Field trips and industrial visits for students. ? Promotes research and facilities. ? Using more teaching aids and ICT makes the learning process easy for students. ? Development of e learning resources. ? Provide mentoring support to weak students.

Curriculum Development

? The College is affiliated to Manonmaniam Sundaranar University, Tirunelveli and the syllabus is restructured as and when the University changes the prescribed syllabus. ? The Faculty members are on the Board of Studies in their respective subjects and make contributions to the changes in the UG and PG syllabus. ? The college offers Add on courses, diploma and certificate courses to students to facilitate and improve their wholesome development. ? Regular department meetings are conducted to update the faculty on the dates of internal tests, model examinations and the completion of syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? The college has a zestful website which serves as a platform for the diffusion of information regarding the college activities to the students and society. ? Action plan and all the activities conducted in the campus are uploaded in the website. ? The academic calendar is uploaded on the college website.
Administration	? The college follows distributive and participative governance. ? The college office maintains service books, promotion and salary records. ? The campus is equipped with CCTV coverage to ensure the safety of the students.
Finance and Accounts	? Software application is installed to facilitate the maintenance of the transactions as and when made. ? Internal audit is conducted by the management and an annual report regarding the account is circulated among the board members.
Student Admission and Support	? Admissions are done entirely on the basis of merit adhering to the circulars, schedules and guidelines of the government of Tamil Nadu and University. ? From the issue of application, registration, screening, and preparation of list as per reservation norms of the State Government are done through ICT. ? The students are supported through e-governance facility for filling of examination forms scholarship forms.
Examination	? The college has Examination cell which organizes and arranges the invigilation allotment and student seating arrangement.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	ICTACT sponsored Faculty Development Program -Creative Thinking.	FDP on Creative Thinking	17/02/2017	18/02/2017	25	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Provident fund scheme is made available. ? Credit co-operative Society membership which helps with personal loans whenever needed (up to Rs7,00,000/-). ? Festival advance facility is also provided. Medical insurance schemes proposed by the state government. ? Canteen which provides healthy food and snacks with outlets at various places inside the campus. ? Library facility with no ceiling on book lending provision is available.	? Provident fund scheme is made available. ? Credit Co-operative Society membership which helps with personal loans whenever needed (up to 2,00,000/-). ? Salary and Festival advance facility is provided. Medical insurance schemes proposed by the state government. ? Management provides financial assistance to conduct excursion.	? Medical and First aid Facilities are provided in the campus. ? The college entered into an MOU with the Dr. M Gopalapillai's Jawahar Hospital, Nagercoil for first-aid treatment during the working hours. ? Financial assistances in terms of fee concession to the sports students. ? Separate waiting shed for girl students with wash area and canteen outlet. ? Special computer center inside the campus with free Wi-Fi for the use of students, which is open during the working hours ? A stationery facility

is available with Xerox Machine. ? A indoor and outdoor play ground for sports students to practice after working hours

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Internal and external audit is conducted by the management and an annual report regarding the account is circulated among the board members. ? Software application is installed to facilitate the maintenance of the transactions as and when made.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	22795643	Infrastructure
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Regular parents meet conducted to discuss about the educational progress of the student. ? Suggestions regarding academic and administration reforms are heartily welcomed and implemented ? Parents always extend their supporting hands in the development of the institution.

6.5.3 – Development programmes for support staff (at least three)

? Soft skill training program. ? Regular Staff meetings were conducted to motivate, encourage and appreciate them and to have a better working environment. ? Field trips were arranged for the refreshment and professional development of the staff. ? Computer office automation was given to all the non-teaching staff and the effectiveness on both English and Tamil through MS word were also provided.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? After the accreditation, our college has been taking conscious effort to improve the ecofriendly scenario. ? Implementation of Rain water Harvesting. ? Waste water is used to irrigate the plants in and around the campus. ? Plant saplings were planted in and around the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Natural food festival in association with social welfare department of Tamil Nadu	15/07/2016	17/07/2016	1250	750
Observance of international day against drug abuse and illicit trafficking	26/06/2016	26/06/2016	100	100
Distribution of Deworming tablets by the Health Department of Tamil Nadu	10/03/2017	10/03/2017	200	100
New class rooms buildings were constructed under MP LAD Fund by Minister PonRadha Krishnan.	13/02/2017	13/02/2017	200	300
World Yoga Day	16/09/2016	16/09/2016	50	100
Voters Awareness Rally	25/01/2017	25/01/2017	150	50
Legal Awareness Meeting	03/02/2017	03/02/2017	30	20
SwachtBharath -Clean India	25/08/2016	25/08/2016	40	10

Project at Eravipudur.				
Blood Donation Camps	02/10/2016	02/10/2016	40	30
World Ozone Day Awareness Rally and School level Drawing Competition	16/09/2016	27/09/2017	200	100
Blood group Identification camp n association with Tamil Nadu state AIDS control Society	05/01/2017	05/01/2017	600	400
Sapling Plantation Program	02/10/2016	02/10/2016	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Our campus has solar panel amenities that aids to reduce the electricity usage bills. Five percentage of electricity was generated from this solar panel. The class rooms of the college are airy, having sufficient aeration and natural lighting. The college has adequate amount of plantations and trees in order to offer a good eco-conscious environment. Usage of plastic is banned inside the campus. The prospect of Solar-powered lights saves electricity and access the electrical requirements of our college. The college practices rainwater harvesting system so that the runaway rain water from the terrace finds its way into the deep pits situated in various locations within the campus. This recovers the ground water level and decreases the wastage of water. Also the campus is improved with lots of trees and plants that highlights the campus as an eco-conscious platform. Further, the campus is maintained as a plastic free zone to reassure eco-consciousness among the student community.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	10
Rest Rooms	Yes	1
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct of the Stake holders (students, Faculty, Non -teaching, Lab attenders, Librarian)	16/06/2016	The code of conduct outlined by the college radiates awareness among the students to uphold discipline. It also aids them to understand the revered status of the college. Handbooks are distributed to all the students and staff members. The handbook offers a brief information about the amenities available in the college. The students also get data regarding diploma courses and skill development programme. The data in the Handbook is also made available in the college website for the convenience of the stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Installation of Solar panels ? Rain Water Harvesting ? Composting degradable waste ? Vermicompost ? Planting Plant saplings. ? Plastic free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Preserving a Green Campus ? Rain water harvesting, using the waste water for irrigation ? Composting of the degradable waste, vermicompost ? Encouraging the students to maintain a Plastic free campus ? Maintaining a segregation of trash system ? planting plant saplings in the campus ? Conducting seminars and competitions on the awareness of green society. Initiative to improve the students employability (Soft skills and encourage entrepreneurship) ? Students are given awareness and training programs on soft skill development and entrepreneurship training. ? This enables them to be self-employed when they complete their course in the campus. ? The institution also provides awareness programs to help them get employment through career guidance and placement cell.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sthc.ac.in/institutional-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College has a reputed status in the society as the alumni of our college are well placed. The college strongly instills the culture and customs of our country. It promotes the practice of the values and ethics of our culture. The students are well trained in soft skills and entrepreneur skills to make themselves employable. They are also trained to compete in competitive exams and achieve their goals. The students of our college excel as rank holders in the University. Many departments have 100 results in the University exams. The students who are involved in sports are supported with fee concession and a lot of other concessions to facilitate their performance and their active participation. The NSS units of our college functions excellently well and participate in a lot of social activity. The NCC units, YRC, and The Red Cross all work with great team efforts, patriotism and social values. Thus the college works toward the wholesome development of the students and produce law abiding, ethical, cultured and employable citizens according to the vision and mission of our college.

Provide the weblink of the institution

<http://sthc.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

? To include more ICT tools in the teaching learning process. ? To make the Campus more green and clean. ? To improving the quality of Research. ? To introduce more sustainable developments and renewable energy resources. ? To improve the quality of the outgoing students with reference to their employability. ? To conduct at least two sponsored seminars in the department level.